

Date 4/28/2019

Debbie Davis  
davisd@leicesterma.org,  
Town of Leicester  
Leicester, MA 01524

Re: Massachusetts Public Records Request

Dear Debbie,

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10). I am requesting that I be provided a copy of the following records:

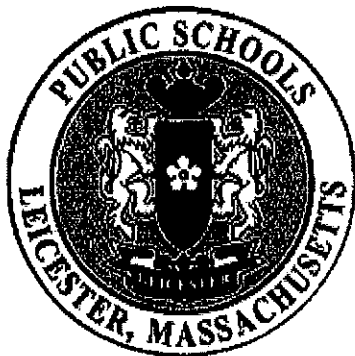
1. Copy of signed and executed contract between Government Employees' Union, Local 4 (Food Services Unit) and The Leicester School Committee July 1, 2014-June 30, 2017 including all binding agreements and attachments, such as but not limited to Memorandum of Agreements, Job Descriptions, Seniority Lists, Addendums etc.
2. Copy of signed and executed contract between Government Employees' Union, Local 4 (Food Services Unit) and The Leicester School Committee July 1, 2017-June 30, 2020 including all binding agreements and attachments, such as but not limited to Memorandum of Agreements, Job Descriptions, Seniority Lists, Addendums etc.
3. Copy of any binding agreements, addendums or changes between the Leicester School Committee and the Government Employees' Union, Local 4 (Food Services Unit) not included in the above contracts from July 1, 2017 to current date, such as but not limited to, the new position and pay scale.

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request.

The Public Records Law requires you to provide me with a written response within 10 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Sincerely,

Sandra Jarobski  
1 Merriam District  
North Oxford MA 01542  
Windtiki500@gmail.com



## LEICESTER PUBLIC SCHOOLS

May 6, 2019

Via Email

[Windtiki500@gmail.com](mailto:Windtiki500@gmail.com)

Ms. Sandra Jarowski  
1 Merriam District  
North Oxford, MA 01542

**RE: Public Records Request for Leicester Public Schools, Food Services**

Dear Ms. Jarowski:

Leicester Public Schools is in receipt of your Public Records Request dated April 28, 2019, for a copy of the current LPS School Food Service Unit, MOU, Job Descriptions, Seniority Lists, and Addendums.

Pursuant to the Public Records Access Regulations, 950 CMR 32.00 the Leicester Public Schools has 10 business days following receipt (04/29/2019) of the request to provide the requested documents. The cost to fulfill your requests is expected to exceed ten dollars. Therefore, I am writing to provide an initial response to your requests and an estimate of the costs associated therewith.


The School District will search for and provide all documents responsive to this request.

I estimate it will take approximately one-half hour for me to locate, gather, copy, and review, the documents responsive to your request at the hourly rate of \$25.00. This cost is estimated to be \$12.50. Copying costs to be estimated at this time will be charged at the rate of five cents (\$.05) per page for 41 pages. The actual cost of producing records to you will be \$14.55.

I would like to inform you that the current Government Employees' Union, IUPE, Local 4 (Food Services Unit) contract can be found on the district website ([lpsma.net](http://lpsma.net)).

Please let me know when you would like to come in and pick up the requested documents.

Sincerely,



Lisa Martinelli  
Records Access Officer