



## TOWN OF LEICESTER

3 Washburn Square

Leicester, MA 01524

Phone: (508)892-7003 Fax: (508)892-1163

Building & Zoning Enforcement

### LIST OF REQUIRED INSPECTIONS

#### FOOTING AND FOUNDATION INSPECTION

All footings and foundation components installed but not backfilled

- a) All formwork ties removed (inside and out) on foundation walls containing usable space. Outside holes patched with approved filler
- b) Foundations except for frost walls, coated with an approved coating.
- c) Perimeter drains installed with filter fabric cover in place. Drain shall discharge into an approved drainage system onto daylight.

#### ROUGH BUILDING INSPECTION

**\*\*\*Exterior sheathing inspection when completed and before covered over\*\*\***

HOUSE SHOULD BE BROOM CLEANED AND ALL BUILDING AND OTHER MATERIALS REMOVED FROM THE HOUSE

- a) All rough electric work completed and signed off by the Electrical Inspector.
- b) All rough plumbing and gas work completed and signed off by the Plumbing Inspector.
- c) All chimney work with flashing to code complete.
- d) All rough framing work including interior ceiling strapping, partitions, stairways, exterior stairways, exterior decks and porches.
- e) All fire-blocking and draft stopping as required in voids and penetrations with approved filler or to architect specifications pre-approved by the Building Department. All tub drains sealed with approved filler.
- f) Bath or toilet room ventilation to the exterior. Vents need to be completely outside and not terminate into the soffits or attic.
- g) Exterior yard shall be brought to rough grade.
- h) All siding and trim completed.

**NO INSULATION SHALL BE INSTALLED BEFORE THE ROUGH INSPECTION AND NO AREAS ENCLOSED THAT MAY NEED TO BE INSPECTED.**

#### FIREPLACES

The fireplace will require an inspection when complete. Please note that the clearance to combustibles will be strictly adhered to on the firebox. Please consult your current building code for this information (Massachusetts 9<sup>th</sup> edition).

## INSULATION AND VENTILATION INSPECTION

All insulation shall be installed in all exterior walls that abut conditioned (heated or cooled) spaces.

All insulation shall be installed in all ceiling areas that abut conditioned (heated or cooled) spaces with the exception of blown insulation and basement, this will be inspected on the final inspection prior to the issuance of an occupancy permit.

All necessary and proper ventilation that is required for the aforementioned spaces shall be permanently and completely installed. Bath and toilet rooms require ventilation to the outside of the structure (do not dump into attic side of soffits).

## FINAL INSPECTION

1. Finished wiring signed off by the Electrical Inspector.
2. Finished plumbing and gas signed off by the Plumbing Inspector.
3. All smoke detection equipment signed off by the Fire Department Inspector.
4. All driveway work signed off by Highway Supervisor.
5. An inspection from a representative of the Assessor's office.

**ONLY AFTER** all of the aforementioned Inspectors have **SIGNED**, the Inspector of Buildings shall be called by the CSL holder (homeowner if doing their own work) for a final inspection and a Certificate of Occupancy can be issued.

**The following building components shall be completed:**

HOUSE SHALL BE BROOM CLEANED AND ALL BUILDING AND OTHER MATERIALS REMOVED FROM THE HOUSE AND ALL AREAS AROUND THE HOUSE.

All finish grading, decks, stairways, retaining walls, and all other site work completed.

All interior carpentry work completed.

All finish flooring completed.

All heating, ventilation, and air conditioning systems completed.

All blown and basement insulation completed.

All requirements of the Town of Leicester Planning Board through Site Plan Approval completed.

All requirements of the Town of Leicester Zoning Board of Appeals completed.

All requirements of the Town of Leicester Conservation Commission completed.

All requirements of the Massachusetts State Building Code and the Town of Leicester Zoning By-Laws completed.

**NOTE: ADDITIONAL INSPECTIONS FEE MAY BE IMPOSED IF CSL FAILS TO CHECK PROPOSED WORK IS READY FOR INSPECTIONS.**